

7 August 2024

File Ref: OIA 49247

Tēnā koe

Official Information Act request

Thank you for your information request dated 26 July 2024. Your request has been considered in accordance with the Official Information Act 1982 (the Act). Your questions and our responses are set out below.

1. *“A list of all job titles of staff members who have access to a credit card assigned to them or their job. If there are multiple staff members with the same job title who have access to a credit card, please indicate how many staff members hold that title.”*

The table below lists the job titles of staff members who have a credit card assigned to them.

Job Titles of staff assigned a credit card
Secretary for Māori Development
Deputy Secretary, Governance
General Manager, Finance, Property & Procurement (CFO)
General Manager, Information Systems
General Manager, Regional Support & Alignment
Business Manager, Governance

2. *“The number of credit cards that are shared among multiple staff members. For each shared credit card, please provide a list of the staff members who have access to it.”*

Credit cards are not shared among multiple staff members. The CFO credit card is occasionally used to purchase items for other staff members when there is no other payment option. These payments follow strict processes and adhere to Te Puni Kōkiri's financial delegation policy.

I trust my response satisfies your request.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that Te Puni Kōkiri publishes some of its OIA responses on its website, after the response is sent to the requester. The responses published are those that are considered to have a high level of public interest. We will not publish your name, address or contact details.

If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact us at oa@tpk.govt.nz.

Ngā mihi

A handwritten signature in blue ink, appearing to read 'Manaia King', with a stylized flourish at the end.

Manaia King
Hautū, Te Puni Rangatōpū | Deputy Secretary, Corporate