

22 April 2024

File Ref: OIA 48413

[REDACTED]

Tēnā koe [REDACTED]

Official Information Act request

Thank you for your information request dated 30 March 2024. You asked for the following information:

“Can I please request a copy of the following internal documents that were current as of your operational reporting year 2023;

- Health, Safety and Wellbeing Strategy*
- Health, Safety and Wellbeing Policy*
- Annual Health, Safety and Wellbeing Performance Reporting to your board for 2023.”*

Your request has been considered in accordance with the Official Information Act 1982 (the Act).

One document has been identified in scope of your request. This document has been released to you as attachment one, our Te Puni Kōkiri Health and Safety Kaupapa Policy. The Health and Safety Kaupapa policy is a one-page A3 document, designed to be displayed at sites. This differs from the standard formatting of Te Puni Kōkiri Policies but aligns with Health and Safety best practice and other Government Agencies.

Te Puni Kōkiri does not have a Health, Safety and Wellbeing Strategy, and, as we do not have a board, we are not required to provide performance reporting on Health, Safety and Wellbeing. Therefore, we are refusing these two sections of your request under Section 18(e) of the Act, as the information requested does not exist.

I trust my response satisfies your request.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that Te Puni Kōkiri publishes some of its OIA responses on its website, after the response is sent to the requester. The responses published are those that are considered to have a high level of public interest. We will not publish your name, address or contact details.

If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact us at oiia@tpk.govt.nz.

Ngā mihi

A handwritten signature in black ink, appearing to read 'Hugh McAslan'.

Hugh McAslan
Hautū, Kaupapa Hiranga me Mana Whakahaere | Deputy Secretary, Critical Projects and Governance

Taha Wairua Spiritual Wellbeing

Te Puni Kōkiri will support your wellbeing by:

- Always seeking ways to improve wellbeing, health and safety
- Promoting an environment where our kaimahi can safely speak up when something isn't right
- Providing access to wellbeing initiatives and allowances to improve health and wellbeing holistically
- Taking active responsibility of our health, safety and wellbeing.



Taha Hinengaro Mental and Emotional Wellbeing

Te Puni Kōkiri will support your wellbeing by:

- Providing and maintaining a safe working environment for all kaimahi
- Engaging and communicating transparently and constructively with our kaimahi on any matters relating to our health, safety and wellbeing
- Plan mahi in a way that protects kaimahi from psychological and physical harm
- Providing information to kaimahi to enable them to work collaboratively to improve workplace health and safety.

When whānau are thriving, so do their communities, hapū, Iwi and all of Aotearoa

Thriving Whānau



Taha Tinana Physical Wellbeing

Te Puni Kōkiri will support your wellbeing by:

- Ensuring our workplace hazards are identified, controlled, and reviewed regularly
- Ensuring our kaimahi have training and information to carry out their duties in a healthy and safe way
- Requiring accurate reporting and investigation of all hazards, near misses, incidents, and injuries
- Supporting rehabilitation and return to work programmes for kaimahi who experience illness or injury affecting their ability to fulfil their duties.



Taha Whānau Social Wellbeing

Te Puni Kōkiri will support your wellbeing by:

- Nurturing relationships across our puni and with other agencies
- Encouraging our kaimahi to support the hauora of their whānau and communities by supportively considering flexible working requests
- Demonstrating our values; Te Wero, He Toa Takitini, Manaakitanga and Ture Tangata in all we do.



Health and Safety Kaupapa

Ehara tāku toa i te toa takitahi, engari he toa takitini.

Success is not the work of an individual, but the work of many.

This kaupapa outlines the commitment by Te Puni Kōkiri to ensure work and the places we work are healthy and safe for all kaimahi, volunteers, contractors, and other workers who may be involved in our mahi. Te Puni Kōkiri will keep the hauora of kaimahi at the forefront of all we do.



Te Puni Kōkiri
MINISTRY OF MĀORI DEVELOPMENT